

# COMPENSATION BOARD DOCKET #23/07

## January 26, 2023

### 307-23-07: SHERIFFS & REGIONAL JAILS

#### NEW BUSINESS:

		CONSENT DOCKET		
<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>RECOMMENDED COMPENSATION BOARD ACTION</u>
YORK COUNTY	SHERIFF	<p>January 24, 2023 Acting Officer requests additional Temporary Funding in the amount of \$42,873.48. This is equivalent to the current salary of position 00005, budgeted at \$85,747 from January 1, 2023 to the end of the fiscal year (June 30, 2023).</p> <p>Officer acknowledges this request for "additional" funding is made in lieu of a request to transfer these funds to the Temporary Funds budget, as he understands that the Compensation Board's interpretation of §24.2-226 and 228 is that position 00005 is not vacant during the period in which he is the Acting Sheriff. Consequently, funds cannot be transferred from this position.</p>	\$0.00	Approved at no additional cost to the Compensation Board.

# 307-23-07: SHERIFFS & REGIONAL JAILS

## NEW BUSINESS:

### CONSENT DOCKET

#### LOCALITY

#### OFFICER

#### REQUEST

#### TOTAL COST

#### RECOMMENDED COMPENSATION BOARD ACTION

VARIOUS

SHERIFFS/  
SUPERINTENDENTS

January 25, 2023 - Officers request to transfer  
accumulated Vacancy Savings to Temporary/Office  
Expense categories.

\$0.00

Approved per the Compensation Board's FY23 Budget Priorities  
and Policies. This is a one-time transfer, not in the base budget.

FIPS	Office	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested
087	307	Henrico	1/3/2023	Vacancy Savings	Temporary	\$303,994.33	\$303,994.33
131	307	Northampton	1/11/2023	Vacancy Savings	Office expense	\$162,012.99	\$162,012.99
165	307	Rockingham	1/10/2023	Vacancy Savings	Office expense	\$48,218.60	\$45,000.00
405	307	Albemarle-Charlottesville Regional Jail	1/13/2023	Vacancy Savings	Temporary	\$145,350.53	\$145,350.53
410	307	Northwestern Regional Jail	1/17/2023	Vacancy Savings	Temporary	\$40,054.48	\$20,054.48
410	307	Northwestern Regional Jail	1/17/2023	Vacancy Savings	Office expense	\$0.00	\$20,000.00
425	307	Central VA Regional jail	1/23/2023	Vacancy Savings	Temporary	\$12,310.20	\$12,310.20
430	307	Piedmont Regional Jail	1/19/2023	Vacancy Savings	Office expense	\$100,694.36	\$30,413.05
435	307	Prince William-Manassas Regional Jail	1/19/2023	Vacancy Savings	Office expense	\$106,320.02	\$106,320.02
450	307	Rappahannock Sec Center	1/12/2023	Vacancy Savings	Temporary	\$232,722.22	\$232,722.22
455	307	Western Tidewater Regional Jail	1/12/2023	Vacancy Savings	Office expense	\$50,221.35	\$50,221.35
460	307	Pamunkey Regional Jail	1/12/2023	Vacancy Savings	Temporary	\$41,683.90	\$20,271.30
465	307	Riverside Regional Jail	1/12/2023	Vacancy Savings	Office expense	\$642,504.66	\$642,504.66
470	307	Virginia Peninsula Regional Jail	1/19/2023	Vacancy Savings	Office expense	\$149,616.33	\$149,616.33
475	307	Hampton Roads Regional Jail	1/20/2023	Vacancy Savings	Office expense	\$306,127.79	\$306,127.79
480	307	New River Valley Regional Jail	1/12/2023	Vacancy Savings	Office expense	\$614,065.02	\$300,000.00
480	307	New River Valley Regional Jail	1/12/2023	Vacancy Savings	Temporary	\$0.00	\$314,065.02
485	307	Blue Ridge Regional Jail	1/20/2023	Vacancy Savings	Temporary	\$986,777.06	\$986,777.06
491	307	Southside Regional Jail	1/18/2023	Vacancy Savings	Office expense	\$132,208.63	\$132,208.63
492	307	Southwest Regional Jail	1/16/2023	Vacancy Savings	Office expense	272,888.88	\$272,888.88
493	307	Middle River Regional Jail	1/11/2023	Vacancy Savings	Temporary	\$341,520.39	\$83,444.00
493	307	Middle River Regional Jail	1/12/2023	Vacancy Savings	Office expense	\$0.00	\$84,355.99
494	307	Western Virginia Regional Jail	1/26/2023	Vacancy Savings	Office expense	\$173,026.62	\$173,026.62
495	307	Meherrin River Regional Jail	1/12/2023	Vacancy Savings	Office expense	\$353,742.98	\$353,742.98
496	307	RSW Regional Jail	1/12/2023	Vacancy Savings	Office expense	\$238,304.27	\$238,304.27
590	307	Danville City	1/19/2023	Vacancy Savings	Temporary	\$79,411.85	\$79,000.00
650	307	Hampton City	1/12/2023	Vacancy Savings	Office expense	\$215,606.25	\$215,606.25
760	307	Richmond City	1/19/2023	Vacancy Savings	Temporary	\$3,393,307.57	\$50,000.00
760	307	Richmond City	1/19/2023	Vacancy Savings	Temporary	\$0.00	\$3,343,307.57
770	307	Roanoke City	1/13/2023	Vacancy Savings	Temporary	\$128,621.77	\$128,621.77
810	307	Virginia Beach City	1/6/2023	Vacancy Savings	Office expense	\$97,936.12	\$52,256.40
		<b>Totals</b>				<b>\$9,369,249.17</b>	<b>\$9,054,524.69</b>

# 772-23-07: COMMONWEALTH'S ATTORNEYS

## NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>CONSENT DOCKET</u>	<u>TOTAL COST</u>	<u>RECOMMENDED COMPENSATION BOARD ACTION</u>
WAYNESBORO CITY	COMMONWEALTH'S ATTORNEY	<p>12-8-2022 Officer requests an exception to the 10% salary increase policy to use \$8,131 in Turnover Funds and transfer \$7,828 in Base Temporary funds to provide a 35.43% increase to position 00003, AAll currently budgeted at \$45,050 to \$61,009, effective January 1, 2023.</p> <p>Officer states this increase is for the office manager who serves 4 attorneys (with another one to be added in the Spring FY23) and is the sole support staff in this office. The office cannot function without this individual. Officer acknowledges he has additional vacant support staff positions in the office for which he has been repeatedly unable to find qualified candidates due to the low salary level, and the City of Waynesboro does not provide local salary supplements to state funded salaries.</p> <p>I, David Ledbetter, acknowledge that due to budget reductions I currently have one unfunded authorized position; I understand that taking action to move base temporary funds to salaries of existing personnel may significantly reduce my options in dealing with any potential future funding reductions without impacting salaries of permanent staff.</p>		\$0.00	Approved as an exception to policy, based upon the specific circumstances stated by the officer.

FIPS	Office Code	Locality Name	Request Date	Effective Date	From Category	To Position	Classification	Temporary Salaries Base Budget	Base Transfer Requested	Base Temporary Salaries Remaining	Pro-Rated Transfer for FY23
820	772	Waynesboro City	12/9/22	1/1/23	Temporary	00003	AAll	7,828	7,828	0.00	\$3,914

HENRICO COUNTY	COMMONWEALTH'S ATTORNEY	<p>January 10, 2023 Officer requests, in accordance with §15.2-1606 and 15.2-1636.14, to reimburse Henrico County for defense counsel expenses paid to S. Keith Barker, PC, Thompson McMullan, and Freeborn &amp; Peters in the total amount of \$15,453.96 for legal representation of Shannon L. Taylor, Commonwealth's Attorney, et al. in the ongoing civil case of Nickolas G. Spanos v. Shannon Taylor, et al, Case No. Henrico-CL21-6572, Henrico-CL22-2250, and Louisa-CL21-137.</p> <p>Officer has provided a letter from the Division of Risk Management stating that the Division would not provide coverage in this civil case.</p>		\$15,453.96	The Compensation Board approved reimbursement of <b>\$15,453.96</b> for expenses incurred in accordance with §15.2-1606, Code of Virginia.
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# 772-23-07: COMMONWEALTH'S ATTORNEYS

## NEW BUSINESS:

### CONSENT DOCKET

LOCALITY	OFFICER	REQUEST	TOTAL COST	RECOMMENDED COMPENSATION BOARD ACTION
FRANKLIN COUNTY	COMMONWEALTH'S ATTORNEY	12-29-2022 Officer requests a one-time transfer of accumulated Vacancy Savings to Temporary Funds.	\$0.00	Approved per the Compensation Board's FY23 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.

FIPS	Office Code	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested
067	772	Franklin County	12/29/2022	Vacancy Savings	Temporary	\$25,861.69	\$20,137.31

FRANKLIN COUNTY	COMMONWEALTH'S ATTORNEY	12-29-2022 Officer requests to transfer the remaining vacant salary of position 00001 to Temporary funds.	\$0.00	Approved per the Compensation Board's FY23 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.
Officer states he does not intend to fill this position for the remainder of this current fiscal year.				

FIPS	Office Code	Locality Name	Request Date	From Permanent Position	Class Code	To Category	Current Salary	Amount Requested	Amount Approved
067	772	Franklin County	12/29/22	00001	ATTI	Temporary	\$71,559	\$35,779.50	\$35,779.50

HAMPTON CITY	COMMONWEALTH'S ATTORNEY	1-13-2022 Officer requests to transfer Vacancy Savings to equipment to fund the following equipment items.	\$0.00	Approved per the Compensation Board's FY23 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.
Officer states the locality agrees to fund the difference between the total cost and the stressed cost of the equipment. Officer states their understanding that equipment must be reimbursed no later than the May reimbursement request.				
The Compensation Board notes that equipment funds must be requested for reimbursement no later than the May, 2023 payroll reimbursement request.				

FIPS	Locality Name	Equipment Requested	Requested Qty	Requested Cost	Total Requested Cost	Per Policy Qty	Per Policy Cost	Total Cost Approved	Stressed Cost
650	Hampton City	Printers	10	\$530.00	\$5,300.00	10	\$530.00	\$5,300.00	\$4,739.79
650	Hampton City	Printer/Scanner	1	\$530.00	\$530.00	1	\$530.00	\$530.00	\$473.98
650	Hampton City	Monitors	10	\$200.00	\$2,000.00	10	\$200.00	\$2,000.00	\$1788.60
	Hampton City Total					21	\$1,260.00	\$7,830.00	\$7,002.37

## 773-23-07: CIRCUIT COURT CLERKS

### NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>CONSENT DOCKET</u>	<u>TOTAL COST</u>	<u>RECOMMENDED COMPENSATION BOARD ACTION</u>
GREENE COUNTY	CIRCUIT COURT CLERK	<p>At its meeting on September 29, 2022, the Compensation Board approved up to \$20,536.88 in one-time Temporary salaries funds to be reimbursable in pro-rated monthly increments according to the hours/days/weeks prescribed in the request, for the period of time during which the Deputy Clerk is vested by the Court with the authority of the Clerk to perform the duties of the officer, beginning October 1, 2022, to enable to Deputy Clerk to hire staff to assist with office workload during the absence of the elected Clerk. In December, 2022, the Clerk resigned and the Deputy Clerk became the Acting Circuit Court Clerk.</p> <p>Staff notes that the amount of temporary salaries funds needed under the original approval, from October 1, 2022 through December 31, 2022, totals \$6,845.63 for three months. The balance of \$13,691 should be removed from the one-time temporary salaries funds allocated at this time.</p> <p>December 16, 2022 – Officer requests additional Temporary Funding in the amount of \$20,693.00. This is equivalent to the current salary of position 00002 DCIII budgeted at \$41,386 from January 1, 2023, to June 30, 2023. The election will be held on November 7, 2023.</p> <p>This request for "additional" funding is made in lieu of a request to transfer these funds to Temporary Funds budget, as she understands that the Compensation Board's interpretation of §24.2-226 and 228 is that position 00002 DCIII is not vacant during the period in which she is the Acting Circuit Court Clerk. Consequently, funds cannot be transferred from this position.</p>		\$0.00	The Compensation Board directed staff to update temporary salaries funding budgeted by its action on September 29, 2022 from \$20,537 to \$6,486. The Compensation Board approved the current request of the Acting Clerk for the period of January 1, 2023 through June 30, 2023 at no additional cost to the Compensation Board.

## 773-23-07: CIRCUIT COURT CLERKS

### NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	CONSENT DOCKET	<u>TOTAL COST</u>	<u>RECOMMENDED COMPENSATION BOARD ACTION</u>
MARTINSVILLE CITY	CIRCUIT COURT CLERK	<p>January 6, 2023, Acting Officer requests additional Temporary Funding in the amount of \$29,332.00. This is equivalent to the current salary of position 00002 MACD budgeted at \$58,664 from January 1, 2023, to June 30, 2023. The election will be held on November 7, 2023.</p> <p>This request for "additional" funding is made in lieu of a request to transfer these funds to Temporary Funds budget, as I understand that the Compensation Board's interpretation of §24.2-226 and 228 is that position 00002 MACD is not vacant during the period in which I am the Acting Circuit Court Clerk. Consequently, funds cannot be transferred from this position.</p>		\$29,332.00	Approved at no additional cost to the Compensation Board.

## 771-23-07: COMMISSIONERS OF THE REVENUE

### NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	CONSENT DOCKET	<u>TOTAL COST</u>	<u>RECOMMENDED COMPENSATION BOARD ACTION</u>
DICKENSON COUNTY	COMMISSIONER	<p>January 20, 2023 Acting Officer requests additional temporary funding in the amount of \$18,836.15. This is equivalent to the current salary of position 00002, MDIII, currently budgeted at \$41,097 from January 17, 2023 to June 30, 2023.</p> <p>This request for "additional" funding is made in lieu of a transfer of these funds to Temporary Funds Budget, as she understands the Compensation Board's interpretation of §24.2-226 and 228 is that position 00002 MDIII is not vacant during the period in which she is the Acting Officer. Consequently, funds cannot be transferred from the position.</p>		\$18,836.15	Approved at no additional cost to the Compensation Board.

## 774-23-07: TREASURERS

NONE.

## OTHER MATTERS

### NEW BUSINESS:

			REGULAR DOCKET		
	<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>RECOMMENDED COMPENSATION BOARD ACTION</u>
1.	MEETING MINUTES	COMPENSATION BOARD	Staff presents minutes for approval as follows: Docket #23/06, #23/07.1, #23/07.2	N/A	
2.	COMPENSATION BOARD MEETINGS	COMPENSATION BOARD	Confirmation of upcoming Board meetings: Regular monthly meetings are Thursday, February 23, 2023 at 11:00 a.m. and Thursday, March 30, 2023 at 11:00 a.m.	N/A	
3.	FY24 BUDGET PRIORITIES	COMPENSATION BOARD	Staff presents FY24 draft budget priorities.	N/A	
4.	TECHNOLOGY TRUST FUND COLLECTIONS & BUDGETING	COMPENSATION BOARD	<p><b>Collections:</b> FY23 collections for July through December totaled \$2,922,975.41, a decrease of 34.55% compared to the same period of collections in FY22.</p> <p><b>Expenditures:</b> FY23 year-to-date Clerks' expenditures through 1/25/2023 totaled \$2,112,942.56 or 20.62% of budgeted Technology Trust Funds.</p> <p><b>Projections:</b> Based on current collections to date, FY23 TTF total collections would be approximately \$5.8 million, a decrease of 28.96% compared to FY22 collections.</p>	N/A	

## FOR YOUR INFORMATION NONE.

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